

Facility Water Checklist

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For New York schools and commercial facilities. Public schools and BOCES must test drinking-water outlets for lead under Public Health Law §1110 and 10 NYCRR Subpart 67-4 — there is no opt-out; the action level is 5 ppb.

- Build a fixture inventory of every outlet used for drinking or food preparation
- Schedule lead sampling for every covered outlet (first-draw, after 8–18 hours stagnation)
- Use an ELAP-approved laboratory for lead-in-drinking-water analysis
- Take any outlet at or above 5 ppb out of service until remediated; provide an alternate source
- Report results to the local health department and NYSDOH; notify staff and parents; post results
- Set a recurring filter-replacement and cleaning schedule tied to the inventory
- Keep a written maintenance and testing log for audits and budgeting
- Re-test on the required recurring cycle (generally at least every three years)

This worksheet is a general educational tool from NY Water Quality Guide, an independent resource not affiliated with any government agency or utility. It is not legal, medical, or regulatory advice. For New York school lead-in-water requirements see NYSDOH (health.ny.gov/environmental/water/drinking). Verify all specifics with your provider, an ELAP-approved lab, or the relevant agency.